

Title	Design and shape beards and moustaches		
Level	3	Credits	7

Purpose	<p>This unit standard is for people in the barbering trade wishing to develop design and shaping skills for beards and moustaches.</p> <p>People credited with this unit standard are able to: demonstrate knowledge of beard and moustache design and shaping; prepare to design and shape beard and moustache; shape beard and moustache; and complete follow-up actions.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

1 Definitions

Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015 and Health (Hairdressers) Regulations 1980.

Workplace requirements mean the practices prescribed by management as being the quality standards for client contact and work organisation for a particular barber shop.

2 In this unit standard all work must comply with legislative requirements and must ensure optimum hair condition and maximum client comfort at all times.

3 Range

Beard shaping refers to clipper over comb, scissors over comb, and clippers using attachments. Assessment of all three techniques is required;

Moustache shaping refers to clipper and scissors work. Evidence is required for both.

Beard and moustache shaping may include shaping and thinning sideburns that are not connected to a beard or moustache.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of beard and moustache design and shaping.

Performance criteria

- 1.1 Identify and describe different face shapes in terms of their influence on beard shaping.
- Range evidence of seven face shapes is required.
- 1.2 Identify different profiles in terms of their influence on beard and moustache design.
- Range evidence of three profiles is required.
- 1.3 Describe the influence of neck proportions in terms of beard shaping.
- 1.4 Explain the influence of facial features on the moustache design.
- Range nose, mouth, chin.
- 1.5 Identify beard and moustache designs.
- Range may include but is not limited to – historical designs, contemporary designs;
evidence of five designs is required.

Outcome 2

Prepare to design and shape beard and moustache.

Performance criteria

- 2.1 Identify and confirm the work needed with the client.
- 2.2 Analyse the hair and skin in accordance with workplace requirements.
- Range may include – elasticity, texture, density, moles, skin tags, pock marks, scars, length, skin conditions, growth patterns.
- 2.3 Select the design in accordance with agreed outcome and compatibility with hair and skin analysis.
- 2.4 Protect the client against water and/or product spillage and cut hair.
- Range may include but is not limited to – towel(s), cape, neck strip.
- 2.5 Select and prepare tools to match the requirements of the agreed outcome and hair type.
- Range scissors, clippers;
may include – combs, razor, trimmers.

Outcome 3

Shape beard and moustache.

Performance criteria

- 3.1 Shape beard and moustache to meet agreed outcome, and ensure client comfort requirements.
- 3.2 Complete the beard and moustache shape within twenty minutes.
- Range the beard and moustache may be together or separate; where the beard and moustache are separate, each must be completed within 10 minutes.

Outcome 4

Complete follow-up actions.

Performance criteria

- 4.1 Provide home haircare advice that is consistent with completed service.
- 4.2 Sanitise tools and equipment in accordance with workplace requirements.
- 4.3 Clean and tidy work area in accordance with workplace requirements.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	8 February 1995	31 December 2022
Review	2	19 December 1997	31 December 2022
Review	3	24 January 2003	31 December 2022
Review	4	20 February 2009	31 December 2022
Review	5		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Describe the development of barbering		
Level	3	Credits	3

Purpose	<p>This is a theory-based unit standard for people in the barbering industry who wish to gain basic knowledge of the development of the barbering trade.</p> <p>People credited with this unit standard are able to describe the development of the barbering trade and the development of barbering fashion.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

None.

Outcomes and performance criteria

Outcome 1

Describe the development of the barbering trade.

Performance criteria

- 1.1 Describe the effect of influences on the barbering trade.
Range influences – medical, cultural, religious, military.
- 1.2 Describe the development of barbering and wet shaving in terms of the key influences from its first recorded occurrence through to present day.
- 1.3 Describe impacts of twentieth and twenty-first century technological developments on the barbering trade.
Range impacts – skills, speed of performance.
- 1.4 Describe the origin, significance, and meaning of the barber pole.
- 1.5 Describe the origin of tools and products used in barbering and wet shaving.

Outcome 2

Describe the development of barbering fashion.

Performance criteria

2.1 Describe relationships between various influences and barbering fashion.

Range military; two of – religious, cultural, musical.

2.2 Describe how historic barbering hairstyles have influenced contemporary barbering hair designs.

Range may include but is not limited to – military hairstyles, cultural hairstyles, political hairstyles; evidence of the influences of three historic barbering hairstyles is required.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 April 1997	31 December 2022
Review	2	24 January 2003	31 December 2022
Review	3	20 February 2009	31 December 2022
Review	4		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Wet shave facial hair using a cutthroat razor		
Level	4	Credits	20

Purpose	<p>This unit standard is for people in the barbering industry who wish to develop the skills of wet shaving facial hair using a cutthroat razor.</p> <p>People credited with this unit standard are able to: describe the procedures for wet shaving a client; describe shaving positions and strokes; prepare to wet shave a client; shave client with a cutthroat razor; and finish off the shave.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

1 Definitions

Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015, Health (Hairdressers) Regulations 1980, Material Safety Data Sheets (MSDSs), Privacy Act 1993, Human Rights Act 1993, Smoke-free Environments Act 1990, Fire Safety and Evacuation of Buildings Regulations 2006, and subsequent amendments, and enterprise fire and emergency policies and procedures.

Workplace requirements mean the practices prescribed by management as being the quality standards for client contact and work organisation for a particular barber shop.

2 In this unit standard all work must comply with legislative requirements and must ensure optimum hair condition and maximum client comfort at all times.

3 Range

One full shave and one partial shave (e.g. shave leaving the moustache, shave leaving part of the beard).

Gloves must be worn while completing wet shaves.

Outcomes and performance criteria

Outcome 1

Describe the procedures for wet shaving a client.

Performance criteria

1.1 Describe the different types of wet shave outcomes.

Range full shave, shave leaving the moustache, shave leaving part of the beard.

1.2 Describe the different types of skin irregularities in terms of how they could affect the shaving process.

1.3 Describe the legislative requirements that must be adhered to when wet shaving a client.

Range client protection, equipment sterility.

1.4 Describe how and why the skin is prepared for a wet shave and the reason why products are selected in terms of ensuring optimum hair and skin condition and maximum client comfort at all times.

Range cleansing, softening, lathering.

1.5 Describe the client's comfort requirements throughout the shaving process in terms of ensuring maximum client comfort at all times.

1.6 Describe the final actions that must be performed to complete a wet shave in terms of ensuring optimum hair and skin condition and maximum client comfort at all times.

1.7 Describe after-shave products and their use in terms of ensuring optimum hair and skin condition and maximum client comfort at all times.

Outcome 2

Describe shaving positions and strokes.

Range freehand, backhand, reverse freehand, reverse backhand.

Performance criteria

2.1 Describe the four standard shaving positions and strokes in terms of technique.

2.2 Describe the principles of holding and using a cutthroat razor.

2.3 Describe the fourteen shaving areas in terms of the strokes to be used in each area.

2.4 Describe the different types of shaves.

Range once over, second time over, close shave.

Outcome 3

Prepare to wet shave a client.

Performance criteria

- 3.1 Identify and confirm the type and extent of shave required with the client.
- Range one of – full shave, shave leaving moustache, shave leaving part of beard.
- 3.2 Remove hair bulk from the beard with clipper or trimmers as required in accordance with identified type and extent of shave.
- 3.3 Analyse skin to identify any irregularities in the facial area in order to prevent skin damage during shave.
- 3.4 Protect the client against water and/or product spillage.
- Range may include but is not limited to – towel(s), cape, neck strip.
- 3.5 Position the client's chair and neck rest in accordance with lathering and shaving requirements and client's comfort needs.
- 3.6 Confirm sterility and sharpness of the razor to ensure client's safety and comfort.
- 3.7 Select and apply products to the skin in preparation for the wet shave in accordance with identified type and extent of shave.
- Range cleansing, softening, lathering.

Outcome 4

Shave client with a cutthroat razor.

Range cutthroat razor that uses disposable blades.

Performance criteria

- 4.1 Remove beard in accordance with identified type and extent of shave.
- Range removal involves freehand movements using gliding and cutting stroke;
from point to heel of the razor;
first time over movements follow the grain of beard growth;
where second time over movements are required, bearded area is moistened, and razor movements are sideways to the grain of beard growth.

- 4.2 Shave in a manner that accommodates identified irregularities to prevent skin damage.
- 4.3 Ensure the sharpness of razors and blades throughout the shave to ensure client’s safety and comfort in accordance with identified type and extent of shave.
- 4.4 Manage any unintended skin damage to ensure client’s safety and comfort.
 Range may include but is not limited to – dealing with blood products safely, managing cuts.
- 4.5 Complete shave within thirty minutes.

Outcome 5

Finish off the shave.

Performance criteria

- 5.1 Complete finishing procedures to meet the requirements of identified type and extent of shave.
 Range may include but is not limited to – cold towels, post-shave products.
- 5.2 Prepare, test, apply, and remove hot towel in a manner that ensure client’s safety and comfort and the removal of excess residue.
- 5.3 Remove protective covering in a manner that maintains client cleanliness and comfort.
 Range may include but is not limited to – towel(s), cape, neck strip.
- 5.4 Sanitise tools and equipment, and safely dispose of razors and blades in accordance with workplace requirements.
- 5.5 Clean and tidy work station in accordance with workplace requirements.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 April 1997	31 December 2014
Review	2	24 January 2003	31 December 2014
Review	3	20 February 2009	31 December 2016
Review	4	18 September 2014	31 December 2022
Review	5		N/A

Consent and Moderation Requirements (CMR) reference

0020

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc
support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Complete a haircut using barbering techniques		
Level	4	Credits	30

Purpose	<p>This unit standard is for people in the barbering industry who wish to cut hair using barbering techniques.</p> <p>People credited with this unit standard are able to: demonstrate knowledge of hair cutting using barbering techniques; prepare to cut client's hair; cut client's hair using barbering techniques; and carry out finishing procedures.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

1 Definitions

Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015 and Health (Hairdresser's) Regulations 1980.

Tapering refers to the continuous gradation of the haircut in terms of fading.

Workplace requirements mean the practices prescribed by management as being the quality standards for client contact and work organisation for a particular barber shop.

2 In this unit standard all work must comply with legislative requirements and must ensure optimum hair condition and maximum client comfort at all times.

3 Throughout hair removal processes excess loose hair is removed from the face and neck with a neckbrush to ensure client's comfort.

4 Range

Barbering techniques include hair cutting techniques of – nape shaping, line outs, freehand clipper and clipper guard work (zero guard to four guard), scissor over comb, clipper over comb, razor, scissors, razor over comb and freehand clippers. Blow drying may include – freehand, brush and comb work.

Evidence of all barbering techniques is required across a minimum of four haircuts, at least three of which must be styled by blow drying.

Evidence is required of one example of solid, uniform, graduation and/or increase layer or a combination of these.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of hair cutting using barbering techniques.

Performance criteria

- 1.1 Describe cutting techniques required in barbering in terms of their effects on the hair.
- Range clipper, razor and scissors over comb, razor cutting, scissors cutting, freehand clippers, clipper cuts using attachments.
- 1.2 Identify and describe haircut types in terms of their structures.
- Range solid form, graduation, uniform layer, increase layer.
- 1.3 Describe barbering techniques in terms of their effects on finished designs.
- Range nape shaping, line outs, freehand clipper and clipper guard work (zero guard to four guard).
- 1.4 Identify and describe blunt cutting and texturising in terms of their different effects on the hair.
- 1.5 Name the bones of the cranium and locate them in relation to each other.
- 1.6 Describe how the bones of the head influence haircut design in barbering.
- Range head size and shape, facial features.

Outcome 2

Prepare to cut client's hair.

Performance criteria

- 2.1 Identify and confirm the type and extent of haircut required, and any additional requirements, with the client.
- Range includes – shape and balance;
may include – blending into beard, removal of surplus hair in ears, in nose, and on eyebrows.
- 2.2 Analyse the hair and scalp in accordance with workplace requirements.
- Range may include – movement, growth patterns, scalp irregularities, scalp condition, texture, density, length, porosity, elasticity, previous product build-up.
- 2.3 Select the haircut to be completed selected in accordance with confirmed outcome and compatibility with hair and scalp analysis.
- 2.4 Protect the client against water and/or product spillage and cut hair.

Range may include but is not limited to – towel(s), cape, neck strip.

2.5 Select and prepare tools to meet requirements of the agreed outcome and hair type.

Range may include – scissors, thinning scissors, comb, clippers, clipper oil, neckbrush, razor, water spray.

Outcome 3

Cut client's hair using barbering techniques.

Performance criteria

3.1 Cut hair using barbering techniques in accordance with agreed outcome and tapering and balance requirements.

3.2 Place cut hair and apply finishing product to meet the confirmed outcome and to ensure maximum hair protection.

3.3 Complete the haircut within twenty minutes.

Outcome 4

Carry out finishing procedures.

Performance criteria

4.1 Remove surplus ear, nose, and eyebrow hair in accordance with confirmed outcome.

4.2 Trim neck hair with clippers and/or razor, and remove loose hair in accordance with confirmed outcome.

Range where razor is used, softening agent is applied prior to hair removal.

4.3 Use backmirror to enable client to view and confirm final result.

4.4 Remove protective covering, and brush clothes where necessary, to maintain client's cleanliness and comfort.

Range may include but is not limited to – towel(s), cape, neck strip.

4.5 Provide home haircare advice that is consistent with completed service.

4.6 Sanitise tools and equipment in accordance with workplace requirements.

4.7 Clean and tidy work area in accordance with workplace requirements.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 April 1997	31 December 2022
Review	2	24 January 2003	31 December 2022
Review	3	20 February 2009	31 December 2022
Review	4		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc
support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Apply barbering services under workplace conditions		
Level	5	Credits	20

Purpose	<p>This unit standard is for people in the barbering industry who have knowledge of barbering skills and are able to apply that knowledge to performing barbering services under workplace conditions.</p> <p>People credited with this unit standard are able to: complete a chemical reformation service, haircut and blow dry on a client; and complete a colouring service, haircut and blow dry on a client.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

1 Definitions

Barbering techniques refer to techniques such as hair cutting techniques of nape shaping, line outs, freehand clipper and clipper guard work (no guard to four guard), scissor over comb, clipper over comb, razor, scissors, razor over comb, freehand clippers, and blow drying using freehand, and brush and comb work;

Commercially acceptable time is stipulated in the evidence guides to candidates provided by the NZ Hair and Beauty Industry Training Organisation Inc.

Commercially acceptable time varies for different barbering services. Times reflect performance required for the economic viability of a trading salon;

Industry techniques are those stipulated in the evidence guides to candidates provided by the NZ Hair and Beauty Industry Training Organisation Inc;

Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015, Health (Hairdressers) Regulations 1980, Material Safety Data Sheets (MSDSs), Privacy Act 1993, Human Rights Act 1993, Smoke-free Environments Act 1990, Fire Safety and Evacuation of Buildings Regulations 2006, and subsequent amendments, and enterprise fire and emergency policies and procedures.

2 It is intended that assessment against this unit standard takes place as a part of the final stages within a programme of study or training leading towards a barbering qualification for a commercial barber.

3 To reflect commercially acceptable time evidence for all outcomes must be provided within a four hour time period.

- 4 In this unit standard all work must comply with legislative requirements and ensure optimum hair condition and maximum client comfort at all times.
- 5 Sanitisation of tools and equipment, and cleaning of the workstation occurs throughout the services performed according to legislative requirements.

Outcomes and performance criteria

Outcome 1

Complete a chemical reformation service, haircut and blow dry on a client.

Range chemical reformation service may include but is not limited to – permanent straightening, permanent wave.

Performance criteria

- 1.1 Analyse and confirm client's needs, and determine and specify techniques and objectives relevant to these needs.
- 1.2 Conduct chemical processes following industry techniques and manufacturer's instructions, to meet the confirmed objectives.
- 1.3 Cut hair using barbering techniques to meet the confirmed objectives.
- 1.4 Blow dry hair using barbering techniques to meet the confirmed objectives.

Outcome 2

Complete a colouring service, haircut and blow dry on a client.

Range evidence gathered in relation to outcome 2 must be derived from a hairstyle and technique different from those used for outcome 1; at least 50% of the hair must be coloured using permanent and/or lightening products.

Performance criteria

- 2.1 Ascertain and confirm client's needs, and determine and specify techniques and objectives relevant to these needs.
- 2.2 Conduct chemical processes following industry standards and manufacturer's instructions, to meet the confirmed objectives.
- 2.3 Cut hair using barbering techniques to meet the confirmed objectives.
- 2.4 Blow dry hair using barbering techniques to meet the confirmed objectives.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 April 1997	31 December 2022
Revision	2	16 January 2003	31 December 2022
Review	3	25 October 2005	31 December 2022
Review	4		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc
support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Perform barbering services in a commercial salon		
Level	4	Credits	30

Purpose	<p>This unit standard is for people in the barbering industry who have knowledge of barbering skills and have built a client base providing a range of barbering services in a commercial salon where they are currently employed.</p> <p>People credited with this unit standard are able to perform barbering services in a commercial salon.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

1 Definitions

Barbering techniques refer to techniques such as hair cutting techniques of nape shaping, line outs, freehand clipper and clipper guard work (zero guard to four guard), scissor over comb, clipper over comb, razor, scissors, razor over comb, freehand clippers, and blow drying using freehand, and brush and comb work.

Commercial salon refers to a salon where barbering techniques are being performed on paying clients, and which is not a salon established purely for training purposes.

Contemporary styles refer to up-to-date cuts that reflect current or emerging trends in barbering.

Critically analyse means to not only analyse the hair and scalp, but to evaluate what services are possible for the client with consideration to health and safety factors, potential outcome and client's expectations.

Integrated barbering techniques refer to the innovative use of one or more barbering techniques within a single haircut and/or beard trim to achieve advanced or complex styles.

Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015, Health (Hairdressers) Regulations 1980, Material Safety Data Sheets (MSDSs), Privacy Act 1993, Human Rights Act 1993, Smoke-free Environments Act 1990, Fire Safety and Evacuation of Buildings Regulations 2006, and subsequent amendments, and enterprise fire and emergency policies and procedures.

- 2 It is intended that assessment against this unit standard takes place as a part of the final stages within a programme of study or training leading towards a barbering qualification for a commercial barber.

- 3 In this unit standard all work must comply with legislative requirements and must ensure optimum hair condition and maximum client comfort at all times.
- 4 Sanitisation of tools and equipment, and cleaning of the workstation, carried out throughout the services performed, is in accordance with legislative requirements.
- 5 **Range**
Contemporary haircuts using integrated barbering techniques for three different clients is required, one of which must include a beard or wet shave with the haircut. Each haircut must be a different style. Across the three clients a variety of barbering techniques using scissors, razors, and clipper (with and without guards) is required. Barbering services for all three clients must be completed within two hours.

Outcomes and performance criteria

Outcome 1

Perform barbering services in a commercial salon.

Performance criteria

- 1.1 Undertake consultation to identify and critically analyse client requirements, and determine and mutually agree a course of action that meets those requirements with every client.

 Range the style and depth of consultation may vary for each client, but must be appropriate to ensure that every client’s requirements are accurately identified and analysed.
- 1.2 Use integrated barbering techniques to achieve contemporary styles that fulfil the agreed course of action, in accordance with industry standards and legislative requirements.
- 1.3 Prioritise and complete tasks related to barbering services to meet industry standards and client and salon requirements.

 Range may include but is not limited to – reception and administration duties, selling products, supervision of staff, sanitation of tools, safety of work area;
 client requirements may include but are not limited to – client expectations, client comfort.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 April 1997	31 December 2014
Revision	2	16 January 2003	31 December 2014
Review	3	25 October 2005	31 December 2016
Review	4	19 September 2013	31 December 2022
Review	5		N/A

Consent and Moderation Requirements (CMR) reference

0020

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc
support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Blow dry hair using barbering techniques		
Level	2	Credits	5

Purpose	<p>This unit standard is for people in the barbering industry wishing to develop blow drying skills.</p> <p>People credited with this unit standard are able to: prepare hair for blow drying using barbering techniques; blow dry hair using barbering techniques; and complete follow-up actions.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

- 1 Definitions

Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015 and Health (Hairdressers) Regulations 1980.

Workplace requirements mean the practices prescribed by management as being the quality standards for client contact and work organisation for a particular barber shop.
- 2 In this unit standard all work must comply with legislative requirements and must ensure optimum hair condition and maximum client comfort at all times.
- 3 For assessment against this unit standard, hair to be blow dried should previously have been cut using barbering techniques.
- 4 Range

Barbering techniques refer to brush or comb to create direction, and free hand work. Assessment of both techniques is required.

Outcomes and performance criteria

Outcome 1

Prepare hair for blow drying using barbering techniques.

Performance criteria

- 1.1 Identify and confirm the work needed with the client.
- 1.2 Analyse the hair and scalp in accordance with workplace requirements.

Range porosity, elasticity, texture, density, length, scalp conditions, growth patterns, previous product build-up.

- 1.3 Select the style to be blow dried in accordance with confirmed outcome and compatibility with hair and scalp analysis.
- 1.4 Protect the client against water and/or product spillage.
- 1.5 Select tools to meet the requirements of selected style.
- 1.6 Prepare hair for blow drying in accordance with hair and scalp analysis, product instructions, and confirmed outcome.

Range includes but is not limited to – hydrogen bonds broken.

Outcome 2

Blow dry hair using barbering techniques.

Performance criteria

- 2.1 Select styling products and apply to hair in accordance with the manufacturer’s instructions, hair analysis, and following service requirements.
- 2.2 Blow dry hair to meet confirmed outcome and leave hair in optimum condition.
- 2.3 Place and finish dried hair to meet the confirmed outcome and to ensure maximum hair protection.
- 2.4 Complete blow dry within twenty minutes.

Outcome 3

Complete follow-up actions.

Performance criteria

- 3.1 Provide home haircare advice that is consistent with client’s hair type and completed service.

Range product type, hair maintenance.

- 3.2 Sanitise tools and equipment in accordance with workplace requirements.
- 3.3 Clean and tidy work area in accordance with workplace requirements.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 January 2003	31 December 2022
Review	2	20 February 2009	31 December 2022
Review	2		N/A

Consent and Moderation Requirements (CMR) reference

0020

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc
support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Select and maintain barbering tools and equipment		
Level	3	Credits	4

Purpose	<p>This unit standard is for entry-level people who work with tools and equipment in the barbering industry.</p> <p>People credited with this unit standard are able to select and maintain barbering tools and equipment.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

- 1 Definition
Legislative requirements refer to the obligations of the employer and/or employee under the Health and Safety at Work Act 2015 and Health (Hairdressers) Regulations 1980.
- 2 In this unit standard all maintenance work must comply with legislative requirements, and must ensure the longevity and optimum performance of tools and equipment.

Outcomes and performance criteria

Outcome 1

Select barbering tools and equipment.

Performance criteria

- 1.1 Identify and describe tools and equipment in terms of their specific uses.

Range	tools – brushes, combs, scissors, razors, clippers, blow dryers, neck trimmers, clipper attachments, cutthroat razor, neck strips, towels, shaving brush, neckbrush; equipment – barber’s chair, hot towel cabinet, steamer, sharps container, sterilising equipment.
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- 1.2 Select tools and equipment to match barbering service requirements.

Range	evidence relating to three barbering services is required.
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Outcome 2

Maintain barbering tools and equipment.

Performance criteria

- 2.1 Describe cleaning and maintenance procedures for tools and equipment in accordance with manufacturer's instructions (where available), legislative requirements and optimum performance and safety requirements.
- Range includes but is not limited to – blow dryers, barber's chair, sharps disposal, scissors, razors, neck trimmers, clippers.
- 2.2 Identify and describe types of oils and cleaning agents required for maintaining tools and equipment in terms of their specific uses.
- Range may include but is not limited to oils and cleaning agents for – scissors, razors, neck trimmers, clippers; evidence is required for a minimum of four types of tools and equipment.
- 2.3 Clean and maintain tools and equipment.
- Range includes but is not limited to – scissors, razors, neck trimmers, clippers, brushes, combs, clipper attachments, towels, capes; includes sanitisation and sterilisation procedures.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 January 2003	31 December 2022
Review	2	20 February 2009	31 December 2022
Review	3		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Converse and interact to create and maintain an atmosphere suitable for a barber shop		
Level	4	Credits	5

Purpose	<p>This unit standard is for people working, or intending to work, as a commercial barber who will often work independently as sole-charge or senior barbers within a barber shop.</p> <p>People credited with this unit standard are able to converse and interact to create and maintain an atmosphere suitable for a barber shop.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

1 Definitions

Atmosphere suitable for a barber shop refers to the welcoming, convivial, professional and friendly setting considered by industry to be a characteristic of successful commercial barber shops.

Conversation and interactions in this unit standard refer to the overall discussion and banter in a barber shop, that is typically audible and open to all people present, and is often (but not always) centred around and lead by the barber or barbers in the shop.

Manage conversation and interactions relates to all conversation and interactions within the salon, not just those the candidate is directly involved in.

Workplace requirements mean the practices prescribed by management as being the quality standards for client contact and work organisation for a particular barber shop.

2 In this unit standard all work must comply with workplace requirements.

3 Range

The managing of conversation and interactions must be demonstrated over a continuous period of four weeks.

Outcomes and performance criteria

Outcome 1

Manage conversation and interactions to create and maintain an atmosphere suitable for a barber shop.

Range may include but is not limited to conversation and interactions with – clients, peers, staff, suppliers.

Performance criteria

1.1 Initiate and maintain conversation and interactions to create a welcoming, convivial, professional and friendly atmosphere within the barber shop.

1.2 Converse and interact to ensure topics are appropriate for all people present.

Range may include but is not limited to – consideration of people's cultural, religious, and political views and backgrounds.

1.3 Converse and interact in a manner that appropriately includes all people present.

1.4 Converse and interact in a manner that ensures the privacy of all people present is maintained.

1.5 Conduct business conversation and interactions privately and discreetly when necessary to not interrupt the client experience and to ensure confidentiality.

Range business conversation and interactions may include but are not limited to – client sales transactions, client consultation, transactions with suppliers.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 September 2013	31 December 2022

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Demonstrate knowledge of removing product build-up from hair		
Level	3	Credits	4

Purpose	<p>This unit standard is intended for people in the barbering industry.</p> <p>People credited with this unit standard are able to demonstrate knowledge of removing product build-up from hair.</p>
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

None.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of removing product build-up from hair.

Performance criteria

1.1 Explain the importance of removing product build-up from hair in terms of the risks if the product build-up is not removed.

Range includes but is not limited to the risks to – client’s hair, barber’s tools and equipment.

1.2 Identify different types of product build-up and recognise them in the hair in terms of the main product ingredient.

Range includes but is not limited to – petroleum-based product, oil-based product, non-water-based product.

1.3 Describe options and methods for removing product build-up from hair in terms of accepted industry techniques.

Range includes but is not limited to methods to remove build-up of – petroleum-based product, oil-based product, non-water-based product.

- 1.4 Identify and describe recommended take-home products for clients in terms of preventing future product build-up in the hair.

Range includes but is not limited to – clarifying shampoo, vegetable oil shampoo, mild detergent-based shampoo.

- 1.5 Identify and describe alternative styling methods and products that can be recommended to clients to avoid future product build-up in the hair in terms of accepted industry techniques.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1		31 December 2022

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Demonstrate safe and professional practice in the salon environment		
Level	3	Credits	3

Purpose	<p>This unit standard is for people working and intending to work in positions involving customer contact in a salon environment.</p> <p>People credited with this unit standard are able to: demonstrate knowledge of personal care and safety in a salon; and maintain safe and professional practice in a salon environment.</p>
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Classification	Beauty Services > Salon Skills
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Available grade	Achieved
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Guidance Information

1 Definitions

Co-workers may include but are not limited to salon assistants, apprentices, senior operators, receptionists, supervisors, salon trainers, and managers.

Procedures of the salon environment refer to the documented and/or accepted work practices within that salon environment. They may include instructions from senior co-workers.

Salon refers to a hairdressing salon, barbershop, or beauty salon where the salon is registered under the Health (Registration of Premises) Regulations 1966 and has paying clients.

Salon environment may be a workplace and/or training salon.

Salon requirements refer to industry and legislative requirements relevant to the type of salon, for example those contained in:

Sections 6 and 7 of the Health (Hairdressers) Regulations 1980;

Health and Safety in Hairdressing: An Evaluation of Health and Safety Management Practices in the Hairdressing Industry (Wellington: Department of Labour, 2007)

available at <http://www.dol.govt.nz/PDFs/hairdressing.pdf>;

Privacy Act 1993, Consumer Guarantees Act 1993; Fair Trading Act 1986, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996, Human Rights Act 1993, and Smoke-free Environments Act 1990; enterprise fire and emergency policies and procedures; and Health (Registration of Premises) Regulations 1966, and Fire Safety and Evacuation of Buildings Regulations 2006.

Senior co-workers may include but are not limited to senior operators, supervisors, salon trainers, and managers.

2 Salon requirements must be adhered to for all aspects of this unit standard.

3 Assessment against outcome 2 of this unit standard will include evidence collected over a period of five consecutive scheduled working days. The five consecutive scheduled working days should allow for, but not include, valid absences.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of personal care and safety in a salon.

Range self, co-workers, clients.

Performance criteria

1.1 Describe personal care in accordance with the procedures of the salon environment.

Range cause and treatment of common ergonomic problems, management of physical and emotional problems.

1.2 Describe personal safety is described in accordance with the procedures of the salon environment.

Range may include but is not limited to:
protection – footwear, protective coverings;
hazards – chemicals and products handling and storage, Material Safety Data Sheets (MSDS), fire and emergency procedures;
environment – ventilation, cleaning, electrical equipment.

1.3 Describe the process for health and safety reporting in accordance with the procedures of the salon environment.

Range includes but is not limited to – risks, hazards, incidents, accidents; evidence is required of four examples.

Outcome 2

Maintain safe and professional practice in a salon environment.

Range ten consecutive days.

Performance criteria

2.1 Identify elements that project a positive and professional image in accordance with the procedures of the salon environment.

Range includes but is not limited to – facial expression, body language, verbal expression, personal appearance, confidence, attitude.

2.2 Maintain professional image in accordance with the procedures of the salon environment.

Range personal hygiene, personal appearance, body language, verbal expression.

2.3 Maintain professional practices in accordance with the procedures of the salon environment.

Range may include but is not limited to – positive attitude, cultural safety.

2.4 Maintain safe practices in accordance with the procedures of the salon environment.

Range self, co-workers, clients.

Replacement information	This unit standard, unit standard 28843, and unit standard 28844, replaced unit standard 20929.
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Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 March 2015	31 December 2022
Revision	2		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.

Title	Demonstrate knowledge of skin and hair for barbering		
Level	3	Credits	4

Purpose	People credited with this unit standard are able to demonstrate knowledge of the skin and hair for barbering.
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Classification	Beauty Services > Barbering
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Available grade	Achieved
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Guidance Information

Assessment information

Evidence generated during assessment against this unit standard must be consistent with industry practice and knowledge. Such knowledge is available in reference texts, models, and other information-bearing media. No one textbook or other source of information is envisaged, as new approaches to the study of skin and hair are published regularly.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of the skin for barbering.

Performance criteria

- 1.1 Describe the purpose of the skin in terms of its biological functions.
- Range sensation, heat regulation, absorption, protection, excretion, secretion.
- 1.2 Describe the layers of the skin.
- Range five layers of the epidermis; two layers of the dermis; subcutaneous layer.

Outcome 2

Demonstrate knowledge of hair for barbering.

Performance criteria

- 2.1 Describe the functions of hair.
- Range protection, sensation, warmth, adornment.

2.2 Describe and distinguish the two main types of body hair.

Range vellus, terminal.

2.3 Identify and describe the components and sub-components of the hairshaft.

Range cuticle, cortex, medulla.

2.4 Describe the basic functions of the hair root and its associated structures.

Range arrector pili muscle, matrix, bulb, blood vessels, sebaceous gland, sudoriferous gland, inner root sheath, outer root sheath, follicle, papilla.

2.5 Describe the characteristics of hair.

Range porosity, elasticity, texture, density.

2.6 Identify and describe the stages of growth and the life cycle of hair.

Range anagen, catagen, telogen, keratinisation.

Planned review date	31 December 2024
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1		N/A

Consent and Moderation Requirements (CMR) reference	0020
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZ Hair and Beauty Industry Training Organisation Inc support@hito.org.nz if you wish to suggest changes to the content of this unit standard.