



Application Form

Apply for a certificate reprint

Please print clearly using capital letters in a blue or black pen. Please complete all sections. The name you give below will appear on your national certificate. This must be your legal name. Please write clearly.

Personal

First name																												
Current surname																												
Previous surname																												
Permanent Address																									Post Code			
Home Phone									Cellphone																			
Email Address																												
Date of birth	/		/						NZQA Number (NSI or NSN)																			

Certificate type

National Certificate in Hairdressing (Salon Support)	<input type="checkbox"/>	Provider	<input type="text"/>			
National Certificate in Barbering	<input type="checkbox"/>	Strand	<input type="text"/>			
National Certificate in Hairdressing (Professional Stylist) Level 4	<input type="checkbox"/>					
National Certificate in Hairdressing Management	<input type="checkbox"/>					
National Certificate in Hairdressing (Advanced Cutting)	<input type="checkbox"/>					
National Certificate in Business (Level 3)	<input type="checkbox"/>					
National Certificate in Beauty Services (Nail Technology)	<input type="checkbox"/>					
National Certificate in Beauty Services (Cosmetology)	<input type="checkbox"/>					
National Certificate in Beauty Services (Beautician)	<input type="checkbox"/>					
National Certificate in Beauty Services (Body Therapy)	<input type="checkbox"/>					
National Certificate in Beauty Services (Electrology)	<input type="checkbox"/>					
New Zealand Certificate in Hairdressing (Professional Stylist) Level 4	<input type="checkbox"/>					
New Zealand Certificate in Commercial Barbering	<input type="checkbox"/>					
New Zealand Certificate in Beauty Therapy Level 4	<input type="checkbox"/>					
Date of Qualification (month & year)	/					
Reason for reprint e.g. damaged, incorrect name	<input type="text"/>					

Please note: Under NZQA regulations, we can only provide one copy of your certificate. You may only apply for a reprint if your certificate is lost, damaged, or there is an error.

Certificate print fees

Print a certificate and send to NZ address is \$20	<input type="checkbox"/>	Credit card	<input type="checkbox"/>	Direct credit	<input type="checkbox"/>
Print or reprint any certificate and send overseas is \$30 (NZ)	<input type="checkbox"/>	Credit card	<input type="checkbox"/>	Direct credit	<input type="checkbox"/>

If paying by **direct credit**, please pay into account **03 0502 0096479 00** and use **your name and 'certificate'** as the reference. Please call (04) 499 1180 to pay by **credit card**.

Declaration and signature

I declare that the above particulars given are correct.

Signature	<input type="text"/>
Date	<input type="text"/> / <input type="text"/> / <input type="text"/>

Now please send to:

Email to support@hito.org.nz or you can post to HITO, Certificate Reprinting, PO Box 11764, Wellington 6011