

MEMBERSHIP

HITO Membership Variation Form for employees and employers in a current HITO training agreement





1. DECLARATION

I declare that I have authority to complete and sign this Variation and that all information supplied on this Variation is true and correct. If any of this information changes, I acknowledge that I will notify HITO of the changes, in writing, as soon as possible after they occur. If any of the information I have provided is not true or is misleading, I acknowledge that my membership may be terminated at the discretion of HITO.

2. TERMINATION

I understand:

- a. I may resign from my membership in accordance with the HITO Constitution.
- b. HITO may terminate my membership in accordance with the HITO Constitution.
- c. If my HITO Training Agreement is terminated by HITO my membership also terminates.
- d. If I am a Trainee Member and my HITO Training Agreement is terminated by my employer my membership also terminates.
- e. If I am an Employer Member and I terminate my HITO Training Agreement my membership does not terminate but if I no longer have any trainees I may have to pay a membership fee to HITO.

3. BOUND BY RULES

I will be bound by the HITO Constitution, Regulations, policies, manuals, and reasonable directions of HITO.

4. NO LIABILITY

I will not hold HITO, or its respective officers or employees, responsible for any claims, losses, expenses and costs (including legal costs) which may arise from or in connection with, my membership except in the case of gross negligence or a wilful act or omission on the part of HITO.

5. INDEMNITY

I indemnify HITO, and its respective officers or employees, from all claims, losses and expenses (including legal costs) suffered or incurred at any time as a result of, or resulting directly or indirectly from, my failure to observe the HITO Constitution, Regulations, policies, manuals, guidelines and reasonable directions of HITO.

6. PRIVACY

I agree that HITO, and its respective officers or employees, can collect, hold, use and disclose my personal information as provided on the Variation (and any updated or additional personal information HITO obtains from me whilst a Member, including any photo or other record of my image) for the purposes of:

- a. processing my application for membership including notifying HITO of the information on this form so HITO can compile a register of members, compile a national database of members (accessible only in accordance with the Constitution and Regulations of HITO), and request me to renew if my membership lapses;
- b. including my photograph or other imagery on the HITO website, in newsletters, annual reports, or similar official publications;
- c. if I agree (by not ticking the appropriate box in the Variation), providing me with information and activities relating to HITO;
- d. if I agree (by not ticking the appropriate box in the Variation), enabling HITO to contact me with information about the products and services of sponsors or funders of HITO;
- e. enabling HITO to comply with any statute, regulation, by-law or other regulatory instrument that requires collection or disclosure of personal information;
- f. retaining the information provided on this form (as an inactive member) if my membership lapses for a maximum period of 3 years for the above purposes; and
- g. any other purpose I agree to in writing.

7. USE, SECURITY & ACCESS

I understand that my personal information will only be used for the purposes listed in paragraph 6 above and in accordance with the HITO Constitution and Regulations, and that, in accordance with the Privacy Act 1993:

- a. my personal information will be held securely;
- b. I will have access to my personal information; and
- c. my personal information will be corrected upon my request.

8. CONTINUED MEMBERSHIP

I understand that upon payment of my membership fee(s) (if any), if I am accepted to membership, I will become a member of HITO and that by paying such fee(s) and renewing my membership by the due date provided in each annual renewal invoice, I will continue to be a member of HITO for the duration of my membership as specified in accordance with the Constitution unless I resign or my membership is terminated. While I am in a training agreement, my membership will be renewed annually and no fee will be charged.

9. INTERPRETATION

Every reference to "I" and "my" in this document includes the employer/trainee and the parent/guardian/caregiver of the employer/trainee (if applicable). All definitions in this document have the same meaning as set out in the HITO Constitution.

A copy of the HITO Constitution is available on the HITO website www.hito.org.nz/members
For additional information please contact: HITO Members, PO Box 11764 Wellington 6011, New Zealand
Ph: 04 499 1180 Fx: 04 499 3950 Em: members@hito.org.nz



Purpose of this variation

At the recent Annual General Meeting, the members of HITO adopted a new HITO Constitution. Under this new Constitution both individuals and organisations, interested and involved in the barbering, beauty and/or hairdressing industries, may apply to become members of HITO in one of the eight membership categories specified in the Constitution.

HITO Training Agreement

You have been sent this Variation because you have already entered into a HITO Training Agreement either as an employer or trainee. Two of the new membership categories in the new Constitution are:

- a. **EMPLOYER MEMBERS:** An organisation that employs or contracts one or more persons to provide barbering, beauty and/or hairdressing services, OR a person who is a sole business operator and provides such services (e.g. local hairdressing salon).
- b. **TRAINEE MEMBERS:** An individual who has entered into a HITO Training Agreement with HITO and who wishes to be a member of HITO.

As such, if you wish, you may become an Employer Member or a Trainee Member of HITO and not pay an additional membership fee to HITO, by completing the relevant sections of this Training Agreement Variation.

The HITO Training Agreement you have already entered into is only varied to the extent set out in this Variation. Unless specified otherwise, in this Variation, all other clauses in your HITO Training Agreement remain in force.

Communications

I **do not** wish to receive any of the following information: (Please refer to paragraph 6 of the Membership Declaration)

- Information and activities relating to HITO. Information about the products & services of sponsors or funders of HITO.

Agreement to be a Member of HITO

(Please tick one of the following options and complete the details)

Employer Member

Employer First Name																									
Employer Last Name																									
Home Address																			Post Code						
Business Name																									
Business Address																			Post Code						
Business Phone							Cellphone																		
Email Address																									

I confirm that I, am authorised to sign this Variation on behalf of

(name)

to verify that they/it wish/es to be an Employer Member of HITO.

I also confirm that I have read and understood this Variation and Membership Declaration

Employer Signature

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The Employer Contribution

Separate from membership of HITO are the requirements to pay employer contributions to the cost of industry training.

For 2012

If you are a member of a regional hairdressing association, employers will not be required to pay this fee.

From 2013

This fee will be called "The Employer Contribution" and will be payable by all employers who enter into a HITO training Agreement as outlined in the training agreement.



Agreement to be a Member of HITO

Trainee Member

Trainee First Name																				
Trainee Last Name																				
Home Address																				
Home Phone																				
Email Address																				
Employer Name																				
Business Address																				
Business Phone																				
Email Address																				

I confirm that I, (name) wish to be a Trainee Member of HITO.

I also confirm that I have read and understood this Variation and Membership Declaration

Trainee Signature

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Consent for under 18 Year Old Applicants (please complete if employer or trainee is under 18 years of age)

I am the parent / guardian / caregiver of the employer/trainee who is under 18 years of age. I have read and understood the attached Membership Declaration and I consent to the Variation of the employer/trainee on the basis set out in this Variation and Membership Declaration.

I also consent to my name and contact details, as detailed below, being collected, held, and used, as the parent / guardian / caregiver of the employer/trainee in accordance with the purposes set out in paragraph 6 of the Membership Declaration, or, for contacting me in case of an emergency involving the employer/trainee.

Parent Guardian Caregiver Other (please specify)

First Name																				
Last Name																				
Home Address																				
Home Phone																				
Email Address																				

Signature of parent/guardian/caregiver of the applicant

Signature

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